

## **QUALIFICATION SUMMARY** **(Foreign Corporation)**

When a corporation desires to transact business in a jurisdiction other than its state of incorporation it must comply with the statutes of the state (s) in which it wishes to conduct business.

The following chart sets forth the documents required to qualify as a foreign corporation in all 50 states and the District of Columbia and contains the following information:

- **Column 1** - sets forth the type of certification required to accompany the official state form. The certification is always issued by the Secretary of State or the State Agency maintaining the records of the corporation in its state of incorporation. In most cases, the certification required has to be dated within a specific time frame of submission.
- **Column 2** - sets forth the name and number of copies of the official state form(s) required to be submitted to the appropriate state agency to qualify to transact business as a foreign corporation in the desired state(s).
- **Column 3** - sets forth the minimum official disbursements required to be paid to qualify as a foreign corporation. ***The minimum fees do not include the cost of the certifications required to qualify.***

This **Chart** is meant to be a **summary exclusively**. Please consult the individual Qualification Outlines for complete details on qualifying in a given state.

## ***FOREIGN CORPORATION QUALIFICATION SUMMARY***

<b>STATE</b>	<b>CERTIFICATION</b>	<b>OFFICIAL FORMS</b>	<b>MINIMUM FEES</b>
<b>AL</b>	Certified copy of Certificate of Formation, dated within 6 months of submission	Two (2) executed copies of the Application for Certificate of Authority of a Foreign Corporation to Transact Business in Alabama.  Submit to the Department of Revenue within 2 ½ months after the date of qualification the Initial Business Privilege Tax Return.	\$150 + \$100 for expedited service
<b>AK</b>	CGS dated within 60 days of the submission	Duplicate executed copies of Application for Certificate of Authority (official form).  AK Business License Application.	\$400
<b>AZ</b>	CGS dated within 60 days of the submission, and Certified copies of Articles of Incorporation and All Amendments	One (1) executed Certificate of Disclosure (official form).  One (1) executed Application for Certificate of Authority.	\$350 + \$35 for expedited service
<b>AR</b>	CGS dated within 30 days of the submission	One (1) executed original and one (1) conformed copy of Application for Certificate of Authority.  One (1) executed original Corporate Franchise Tax information form.	\$300
<b>CA</b>	CGS	One (1) executed copy of the Statement and Designation by Foreign Corporation.	\$100
<b>CO</b>	none	One (1) Statement of Foreign Entity Authority.	\$125 + \$150 for expedited service
<b>CT</b>	CGS dated within 90 days of submission	One (1) executed copy of Application for Certificate of Authority.	\$385 + \$50 for expedited service
<b>DE</b>	CGS dated within 6 months of submission	One (1) executed original Qualification Statement.	\$245 + \$100 for expedited service
<b>DC</b>	CGS dated within 30 days of submission	Two (2) executed copies of the Application for Certificate of Authority and two (2) executed copies of Registered Agent Written Consent.  Two-year report due by April 15 <sup>th</sup> if qualify before April 15th.	\$220 + \$50 for expedited service  \$275 for 2-Year Report

<b>STATE</b>	<b>CERTIFICATION</b>	<b>OFFICIAL FORMS</b>	<b>MINIMUM FEES</b>
<b>FL</b>	CGS dated within 90 days of submission	One (1) executed original and one (1) conformed copy of the Application by Foreign Corporation for Authorization to Transact Business in Florida.	\$70.00
<b>GA</b>	CGS	One (1) executed original and one (1) conformed copy of the Application for Certificate of Authority.	\$225 + \$100 for expedited service
<b>HI</b>	CGS dated with 60 days of submission	One (1) executed original and one (1) true copy of the Application for Certificate of Authority.	\$50 (\$50 expedite fee)
<b>ID</b>	CGS dated with 90 days of submission	Two executed copies of the Application for Certificate of Authority.	\$100 + \$20 for expedited service
<b>IL</b>	Certified copy of Articles of Incorporation and all amendments dated within 90 days of submission	Two (2) executed copies of the Application for Authority to Transact Business in Illinois.	\$175 + \$100 for expedited service
<b>IN</b>	CGS dated within 60 days of submission	One (1) executed original and one (1) conformed copy of the Application for Certificate of Authority.	\$90
<b>IA</b>	CGS dated within 90 days of submission	One (1) executed original and one (1) conformed copy of the Application for Certificate of Authority.	\$100
<b>KS</b>	CGS dated with 90 days of submission	One (1) executed Foreign Corporation Application.	\$115
<b>KY</b>	none	One (1) executed original Application for Certificate of Authority.	\$101
<b>LA</b>	CGS dated with 90 days of submission	Two (2) executed copies of the Application For Authority to Transact Business in Louisiana	\$100 (add \$30 if expedited services are required)
<b>ME</b>	CGS dated with 90 days of submission	One (1) executed copy of the Application for Authority to Do Business and one (1) executed Statement of Appointment of Commercial Registered Agent.	\$285 + \$50 for expedited service
<b>MD</b>	none	One (1) executed copy of the Foreign Corporation Qualification form.	\$105 + \$50 for expedited service
<b>MA</b>	CGS	One (1) executed original of the Foreign Corporation Certificate of Registration.	\$400
<b>MI</b>	CGS dated within 30 days of submission	One (1) copy of Application for Certificate of Authority to Transact Business or Conduct Affairs in Michigan.	\$60 + \$50 for expedited service

<b>STATE</b>	<b>CERTIFICATION</b>	<b>OFFICIAL FORMS</b>	<b>MINIMUM FEES</b>
<b>MN</b>	None	One (1) copy of the Application for Certificate of Authority to Transact Business.	\$225 + \$10 for express service (online filing only)
<b>MS</b>	CGS	One (1) executed original and one (1) conformed copy of official form Application for Certificate of Authority. All signature must be in black ink.  One (1) executed original of official form Application for Appointment of Registered Agent.	\$525
<b>MO</b>	CGS dated within 60 days of submission	One (1) executed original Application for Certificate of Authority for a Foreign For-Profit Corporation.  Initial Annual Registration report (due within 30 days of Qualification)	\$200
<b>MT</b>	CGS dated within 6 months of submission	One (1) executed and one (1) copy of Application for Certificate of Authority.	\$70 +\$20 for expedited service
<b>NE</b>	CGS within 60 days of submission	Two (2) executed copies of the Application for Certificate of Authority to Transact Business in the State of Nebraska.	\$150
<b>NV</b>	CGS dated within 90 days of submission; and A file stamped copy of the document most recently filed by the corporation in its home jurisdiction verifying the total authorized stock.	One (1) executed Qualification to do Business in Nevada.  One (1) executed List of Officers, Directors and Agent.	\$400 + \$125 for expedited service
<b>NH</b>	CGS dated within 60 days of submission	One (1) executed original and one (1) conformed copy of the Application for Certificate of Authority.  One (1) executed Addendum to Business Organization and Registration Form.	\$100
<b>NJ</b>	CGS dated within 30 days of submission	Two (2) executed Public Records Filing for New Business Entity.	\$125 + \$15 for expedited service

<b>STATE</b>	<b>CERTIFICATION</b>	<b>OFFICIAL FORMS</b>	<b>MINIMUM FEES</b>
<b>NM</b>	CGS dated within 30 days of submission	One (1) executed original and one (1) copy of the Application for Certificate of Authority, including the Statement of Acceptance of Appointment by Designated Initial Registered Agent.  Profit First Report due within 30 days of Qualification.	\$225
<b>NY</b>	CGS dated within one year of submission.	One (1) executed Application for Authority.	\$225 + \$25 for expedited service
<b>NC</b>	CGS dated within 6 months of submission.	One (1) executed Application for Certificate of Authority.	\$250 + \$100 for expedited service
<b>ND</b>	CGS dated within 90 days of submission	One (1) executed original of the Application for Certificate of Authority.	\$145
<b>OH</b>	CGS dated within 90 days of submission, setting forth exact corporate title; date of incorporation; fact that the corporation is in good standing or is a subsisting corporation.	One (1) copy of Foreign Corporation Application for License.	\$125 (add \$100 for expedited service)
<b>OK</b>	CGS dated within 60 days of submission.	One (1) executed Certificate of Qualification.	\$400
<b>OR</b>	CGS dated within 60 days of submission	One (1) executed original Application for Authority to Transact Business.	\$280
<b>PA</b>	None	One (1) executed Application for Certificate of Authority.  One (1) Docketing Statement.	\$250 + \$70 expedited services + publication costs

<b>STATE</b>	<b>CERTIFICATION</b>	<b>OFFICIAL FORMS</b>	<b>MINIMUM FEES</b>
<b>RI</b>	CGS dated within 60 days of submission	One (1) executed Application for Certificate of Authority	\$310
<b>SC</b>	CGS dated within 30 days of submission	One (1) executed original and one (1) conformed copy of the Application by a Foreign Corporation for a Certificate of Authority to Transact Business in the State of South Carolina.  One (1) executed copy of Initial Annual Report of Corporations.	\$135
<b>SD</b>	CGS	One (1) executed original and one (1) photocopy of Application for Certificate of Authority.	\$750 + \$50 for expedited service
<b>TN</b>	CGS dated within 2 months submission	One (1) executed original of the Application for Certificate of Authority.	\$600
<b>TX</b>	None Required	One (1) executed original and one (1) copy of Application for Registration of a Foreign For-Profit Corporation.	\$750 + \$25 for expedited service
<b>UT</b>	CGS dated within 90 days of submission	One (1) executed original and one (1) conformed copy of the Application for Authority.	\$70
<b>VT</b>	CGS dated within 30 days of submission	One (1) executed original and one (1) conformed copy of Application for Certificate of Authority.	\$100
<b>VA</b>	Conformed copy of Articles of Incorporation and all amendments	One (1) original signed Application for a Certificate of Authority to Transact Business in Virginia.	\$75
<b>WA</b>	CGS dated within 60 days of submission	One (1) executed original and one (1) conformed copy of the Certificate of Authority.	\$180 + \$50 for expedited service
<b>WV</b>	CGS dated within current tax year	Duplicate executed originals of the Application of a Foreign Corporation for a Certificate of Authority.  Must submit Business Registration Certificate to Tax Department before commencing business	\$100 + \$30 for Business Registration fee
<b>WI</b>	CGS dated within 60 days of submission	One (1) executed original and one (1) conformed copy of the Application for Certificate of Authority.	\$100
<b>WY</b>	CGS dated within 60 days of submission	One (1) executed original and one (1) conformed copy of the Application for Certificate of Authority.  One (1) executed original and one (1) conformed copy of Consent to Appointment by Registered Agent.	\$100